



## Kirinyaga University

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### VACANCIES

Kirinyaga University is a chartered government owned and established under the Universities Act No.42 of 2012. At present, the University runs degree programmes across four faculties; Health Sciences, Business and Education, Pure and Applied Sciences and Engineering and Technology. The University, situated about 115 kilometers from Nairobi, is among the vibrant and fastest growing citadels of learning in Kenya.

The University invites applications from suitably qualified and experienced persons with excellent academic credentials to fill the following vacant positions;

#### NON-ACADEMIC POSITIONS

##### MEDICAL SERVICES DEPARTMENT

Laboratory Technologist	Grade 8	1 Position	KyU/NT/094/03/2024
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##### TRANSPORT DEPARTMENT

Driver	Grade 3	2 Positions	KyU/NT/095/03/2024
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#### 1. Laboratory Technologist Grade 8

##### Duties and Responsibilities:

- Perform quality investigations and issue results which are accurate and reliable
- Maintain patient confidence by keeping laboratory information confidential
- Carry out quality control procedures in accordance with World Health Organization /Ministry of Health
- Ensure compliance to diagnostic protocols, quality assurance and control
- Ensure stock control and maintain accurate inventory
- Sterilize both laboratory equipment/appliances in line with the Ministry of Health regulations
- Provide information on suitability, reliability of laboratory reagents and equipment
- Maintain relevant records; prepare monthly reports, analyzing the trends of diseases
- Perform any other duties as may be assigned by the immediate supervisor.

##### Requirements;

- Bachelor's Degree in Medical Laboratory Science or equivalent qualification from a recognized institution
- Registered with Kenya Medical Laboratory Technicians & Technologists Board
- Have a valid Practicing Licence
- Have three (3) years' relevant work experience in a level 4 hospital or a similar setting
- Be conversant with hospital management system

## 2. Driver

## Grade 3

### Duties and Responsibilities

- a) Responsible for driving University vehicles
- b) Undertake routine checks on University vehicles to ensure there are no defects, before and after trips
- c) Ensure all University vehicles comply with traffic rules and regulations by taking them for inspection
- d) Ensure University vehicles are always clean and in good condition
- e) Report any vehicle defects to immediate supervisor.
- f) Report all accidents and incidents that may occur to either the driver or the vehicle promptly
- g) Ensure Work-Tickets are duly authorized.
- h) Observe courtesy while driving the clients to various destinations and also to other drivers on the road
- i) Observe traffic rules and regulations and maximum speed limit always when on duty
- j) Perform any other duties assigned by the immediate supervisor.

### Academic / Professional Requirements

- KCSE Certificate
- Clean valid Driving Licence Class A/ B / C / E with PSV endorsement
- Occupational Trade Test III for Drivers
- Basic Mechanical Skills
- GTT III certificate
- Certificate in first aid
- Certificate of good conduct
- Defensive Driving Skills
- 3 years' experience as a Driver (accident free)

### Mode of application

Applicants must submit five (5) copies of applications giving details of the educational and professional qualifications, age, detailed work experience, present post and salary, applicant's telephone number and e-mail address. Enclose certified copies of certificates and testimonials giving names and addresses of three (3) referees who are knowledgeable about the applicant's competence and areas of specialization, accompanied by a detailed curriculum vitae and a copy of most recent letter of appointment.

Interested applicants should send the applications to the undersigned, quoting the reference number for the job applied for so as to be received on or before **29<sup>th</sup> March, 2024**.

**THE VICE CHANCELLOR  
KIRINYAGA UNIVERSITY  
P. O. BOX 143-10300  
KERUGOYA**

*Kirinyaga University is an equal opportunity employer. Applicants of either gender, persons with disabilities and persons from marginalized communities are encouraged to apply.*

*Only Shortlisted Candidates will be contacted.*