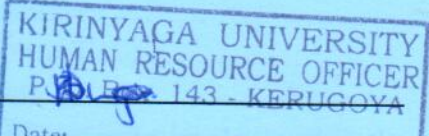
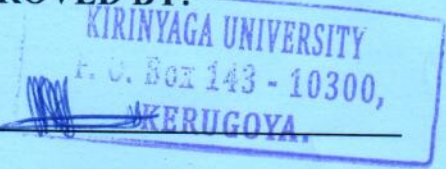




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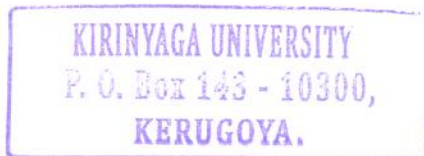
DOCUMENT: HUMAN RESOURCE POLICY	REF: KyU/HR/POLICY/3
CATEGORY : POLICY	EFFECTIVE DATE : February, 2016
	ISSUE : 1 REV: 1
PREPARED BY:  Date:..... Sign:..... HUMAN RESOURCE OFFICER	APPROVED BY:  _____ Vice Chancellor

Foreword

Organizational goals of an institution can only be met if the organization invests in its human capital. Kirinyaga University recognizes the importance of recruiting and retaining a talented workforce to drive the Vision and Mission of the University.

Through the HR Policy, KyU will be able to make decisions on employees that support the future direction of the University. This HR Policy has been formulated to communicate and enforce policies and practices that reflect the University standards of acceptable behaviour.

KyU is committed to ensure that employees have clear expectations and are treated fairly as they work to build the University.



PROF. MARY NDUNG’U
AG. VICE CHANCELLOR