



**KIRINYAGA UNIVERSITY**

**LIBRARY DEPARTMENT**

<b>DOCUMENT:</b>  <b>COLLECTION DEVELOPMENT POLICY</b>	<b>REF: KyU/LIB/POLICY/004</b>
<b>CATEGORY:</b>  <b>POLICY</b>	<b>EFFECTIVE DATE:</b>  <b>21<sup>ST</sup>NOVEMBER, 2016</b>
	<b>ISSUE : 1                      REV: 1</b>
<b>PREPARED BY:</b>  SIGN <i>Jwamba</i> .....	<b>APPROVED BY:</b>  <i>[Signature]</i> .....
<b>UNIVERSITY LIBRARIAN</b>	<b>VICE CHANCELLOR</b>

## **Foreward**

Collection development refers to the process of building and maintaining the library's collection. The collection development policy establishes the principles used by KyU Library in the selection, acquisition, evaluation, and maintenance of information resources in electronic, print and non-print formats. A collection development policy is a strategic and vital management tool. Not only does it provide a guide for acquiring materials, but it also facilitates decision-making in other areas such as preservation and cooperative collection development. The KyU Library's collection development policy reflects changing information needs, rapidly developing technologies, the Library's state wide responsibilities, supports the learning, instructional needs of the students, faculty and staff, together with official mandates for collection and preservation of materials. The Collection Development Policy establishes a set of guidelines to govern growth and maintenance of the Library collection. The document provides the framework for librarians as bibliographers to build a balanced and vibrant collection. The policy defines the scope of the collection, describes types of materials, selection guidelines, and maintenance policies.

**Professor Mary Ndungu**

**VC, KyU**